

**Benecare Children's Services, 113A St Johns Hill, Sevenoaks, Kent. TN13 3PE**  
**Tel: 01732 740088**

# Application Form

**Please print carefully in black ink and return to the address above**

<b>Section 1: Personal Details</b>	
Title:	Surname:
Previous Surnames (if any):	
Forenames in Full:	
Address:	
	Postcode:
Telephone Numbers: Home:	Mobile:
Next of kin to be notified in case of emergency:	Name:
Address:	
	Postcode:
Relationship to you:	Telephone Number:
Mobile Number:	Work Number:
National Insurance Number:	
Do you hold a current driving license? YES/NO	
If yes, is it a clean license? If not please give details:	
Do you have a car available to you?	

<b>Section 2: Position and Availability</b>		
Position applied for:		Level:
Part Time:	Full Time:	Bank:
Do you have any other work commitments?		
When would you be available to start work?		

<b>Section 3: Right to work in the UK</b>	
I confirm that I am entitled to work in the UK on the following basis:	Tick below
EU Citizen	
Right of abode in UK	
Permit free visa / Student visa	
Spouse of EU citizen	
If entitled to permit free status or student visa please state expiry date:	





**Section 7: Rehabilitation of offenders act 1974**

By virtue of the rehabilitation of offenders act 1974 (Exceptions Order 1975) (All candidates)

The rehabilitation of offenders act 1974 permits persons in certain circumstances to ignore offences committed in the past when asked the details of previous convictions.

These convictions are known as spent convictions. However the exceptions Order 1975 states that staff caring for the young, the old, the sick and the handicapped are not allowed to withhold details of any offences for which they have been convicted however long ago these convictions were served.

Have you ever been convicted of a criminal offence? YES / NO

If you answered yes to the above please list below any offences for which you have been convicted regardless of the seriousness of the offence or how long ago the conviction was served


**Section 8: Professional misconduct**

Have you ever been the subject of Professional misconduct proceedings or suspension from an employer, or are such pending or threatened against you? YES / NO

If yes please give details:


**Section 9: Declaration**

**I declare that the information I have given in this application is correct.**

**Signature:**

**Name:**

**Date:**

## **Section 10: Personal Specification**

Please read the Job Description and Specification and using the space below demonstrate how you would meet this. (Please record your name on any additional sheets used).